ESTATE PLANNIN	G ORGANIZER		
Personal Profile			
Family Members	Name	Social Security Number	Birth date
Husband			
Wife			
Children			
Other relatives			
Attorney		Accountant	
Address		Address	
Phone		Phone	
Investment Broker			
Address			
Phone			
Location of will			
Personal representativ	e/executive		
Location of tax returns	S		
Location of safe depos	sit box (institution)		
Address			
Location of Keys			
Names of those author	rized to open		
Contents (including st	ock certificates, EE bonds, b	bearer bonds, etc.)	
Location of appraisal	and inventory of personal pr	roperty (including collectibles	
Funeral and burial arra	angements		

Raising Investor Awareness

1

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Osprey Money Management, LLC

Bank Accounts		
Bank		
Address		
Account number		
Bank		
Account number		
Bank		
How account is registered		
Account number	Type of Account	
Trust Accounts		
Instituition		
Address		
Type of trust		
Current trustee		
Successor trustee		
Beneficiaries		

Raising Investor Awareness

2

Osprey Money Management, LLC Accounts for which family members are trustees or guardians

Securities			
Brokerage firm			
Account Number			
Brokerage firm			
How account is registered			
Account Number			
Brokerage firm			
Address			
How account is registered			
Account Number			
IRAs/Retirement Plans			
Type: 🗆 IRA 🗖 Qualifie	ed Plan	403B	
Participant			
Name of company (i.e., broke	erage firm, bank, mi	utual fund)	
Address			
Account Number		Approximate value	Date
Beneficiaries			
Type: IRA I Qualifie	ed Plan	403B	
Participant			
Name of company (i.e., brok	erage firm, bank, m	utual fund)	
Address			
Account Number		Approximate value \$	Date
Beneficiaries			
Type: 🗆 IRA 🗖 Qualifie	ed Plan	403B	
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Participant		
Name of company (i.e., brokerage f	irm, bank, mutual fund)	
Address		
	Approximate value	
Beneficiaries:		

Life Insurance Policies

	Туре		Death	Annual	Cash	
Owned by	of Policy* Issuer	Insured Beneficiary	Benefit	Premium	Value	Loans
			\$	\$	<u>\$</u>	\$
			\$	\$	<u>\$</u>	<u>\$</u>
			\$	\$	<u>\$</u>	\$
			\$	\$	<u>\$</u>	<u>\$</u>

* WL= whole life; G= group term; UL = universal life; SPWL = single premium whole life; T = term; SL = survivorship life \uparrow The owner is assumed to be the insured unless you note otherwise.

Туре			Death	Cash
of Policy*	Issuer	Beneficiary	Benefit	Value
			<u>\$</u>	\$
			<u>\$</u>	<u>\$</u>
			\$	\$
	Type of Policy*			

*F = fixed rate; V = variable

Real Estate

Real estate/real estate interests owned		
Location of property		
Lender		
Lender's address		
Account Number		
Amount of loan \$	Date	
Payment \$		
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Interest Rate	Maturity
Real estate/real estate interests owned	
Lender	
Lender's address	
Amount of loan \$	
Payment \$	Date due
Interest Rate	



Raising Investor Awareness